

Governor Joe Lombardo
Chairman

Amy Stephenson
Clerk of the Board



Attorney General Aaron D. Ford
Member

Secretary of State Francisco V. Aguilar
Member

STATE OF NEVADA BOARD OF EXAMINERS

209 East Musser Street, Room 200 / Carson City, Nevada 89701-4298
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<http://budget.nv.gov/Meetings>

MEETING MINUTES

Date and Time: March 14, 2023, 10:00 AM

Location: Old Assembly Chambers of the Capitol Building
101 North Carson Street
Carson City, Nevada 89701

Video Conference Location: Grant Sawyer Building
555 East Washington Avenue, Suite 5100
Las Vegas, Nevada 89101

MEMBERS PRESENT:

Governor Joe Lombardo
Secretary of State Francisco V. Aguilar
Attorney General Aaron Ford

STAFF PRESENT:

Amy Stephenson, Clerk of the Board
Sophia Long, Board Counsel

OTHERS PRESENT:

Mandee Bowsmith, Administrator, Department of Administration
Victoria Huan, Administrator, Department of Public Safety
Heather Bugg, Administrative Services Officer, Department of Health and Human Services
James Smack, Chief Deputy Controller, Office of the Controller
Brian Mitchell, Director, Governor's Office of Science, Innovation and Technology
Lori Ann Malina-Lovell, Clinical Program Planner, Department of Health and Human Services
Charlie Donohue, Administrator, Department of Conservation and Natural Resources

1. Call to Order / Roll Call

Governor: Let me call to order the State of Nevada Board of Examiners meeting scheduled for March 14, 2023 at 10:00 a.m. Can we have the Clerk do the roll?

Clerk of the Board: Governor Lombardo.

Governor: Present.

Clerk of the Board: Secretary of State Aguilar.

Secretary of State: Here.

Clerk of the Board: Attorney General Ford.

Attorney General: Here.

Clerk of the Board: Let the record reflect we have a quorum, sir.

2. Public Comment

The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes.

Governor: Thank you. Agenda item 2, *Public Comment*. This will be the first public comment period limited to comments on items of the agenda. No action may be taken upon the matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. Please limit your comments to 3 minutes. Do we have anybody to the north?

Clerk of the Board: We do not, sir.

Governor: Do we have any written or on the phone?

Clerk of the Board: We do not, sir.

Governor: Anybody here? Hearing and seeing none. That will close agenda item 2.

3. Approval of the February 14, 2023 Meeting Minutes (For possible action)

Governor: Agenda item 3, *Approval of the February 14, 2023 Meeting Minutes*. Do I have a motion?

Secretary of State: Move approval.

Governor: All those in favor? Are any opposed? Hearing none. The motion passes.

4. Authorization for an Emergency Contract with a Current and/or Former State Employee (For possible action)

Office of the Secretary of State

Pursuant to NRS 333.705, subsection 4, the office seeks a favorable recommendation regarding the office's determination to use the emergency provision contract with former employee Sherry Valdez to train new and existing staff in accounts payable and accounts receivable through Master Service Agreement #23928 with HAT Limited Partnership, dba Manpower.

Governor: Agenda item 4, *Authorization for an Emergency Contract with a Current and/or Former State Employee.*

Clerk of the Board: There is one request under agenda item 4 pursuant to NRS 333.705, subsection 4. The Office of the Secretary of State seeks a favorable recommendation regarding its determination to use the emergency provision to contract with a former employee to train new and existing staff in accounts payable and accounts receivable. The office contracted with the former employee from January 23, 2023 through May 22, 2023 on a part-time basis through Manpower. Are there any questions on this item?

Governor: Hearing no questions. Mr. Ford, could I have a motion?

Attorney General: Move approval.

Governor: All those in favor, say aye.

Attorney General: Aye.

Governor: Aye. Cisco, have you chosen to abstain?

Secretary of State: Yes.

Governor: The motion passes.

5. Authorization to Contract with a Current and/or Former State Employee (For possible action)

A. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Verda Barnett to educate, assist and train for the treatment, care and custody of juvenile offenders residing within Caliente Youth Center for the Department of Health and Human Services, Division of Child and Family Services through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

B. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Deborah Hassett to review and update statues and regulations with a focus on recruitment and retention for the Department of Administration, Division of Human Resource Management through Master Service Agreement #23928 with HAT Limited Partnership, dba Manpower.

C. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee William T. Kirby to provide technical grants management assistance for the Department of Public Safety through Master Service Agreement #23928 with HAT Limited Partnership, dba Manpower.

D. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Katrina Nielsen to assist with agency administrative and fiscal functions for the Department of Health and Human Services, Division of Child and Family Services through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

E. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Jean Robbins to perform grant related job code setup and maintenance and support with audit reporting for the Controller’s Office through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

F. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Roger Trott to perform training and coordination for project and permit reviews for the Nevada Department of Transportation, Environmental Division through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

G. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Heather Field to assist with the Governor’s Recommended budget for the 2023-2025 biennium for the Governor’s Finance Office through Master Service Agreement #23928 with HAT Limited Partnership, dba Manpower.

H. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Billy Ezell, currently employed with HDR Engineering, Inc., to perform roadway design services for the US 95 and US 6 Downtown Tonopah Project.

I. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Darren Hansen, currently employed by Diverse Consulting Services, to perform highway construction inspector services for the Tahoe SR 28 & SR 431 Project.

J. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Jay Smith, currently employed by HDR Engineering, Inc., to perform roadway construction inspection services for the District 2 Betterment Projects.

K. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Kenneth Chad Smith, currently employed by Diversified Consulting Services, to perform highway construction inspector services for the Tahoe SR 28 & SR 431 project.

Governor: Moving on to agenda item 5, *Authorization to Contract with a Current and/or Former State Employees*. I'm going to take these individually, Amy, if you wouldn't mind, because I have questions on several of them.

Clerk of the Board: Yes, sir. There are 11 requests under agenda item 5 today. The first request 5-A, is from the Department of Administration, Purchasing Division. This item requests authority to contract with the former employee to educate, assist, and train for the treatment, care, and custody of juvenile offenders residing with Caliente Youth Center for the Department of Health and Human Services, Division of Child and Family Services. The department intends to contract with this employee from March 15, 2023 through December 31, 2023 on a part-time basis with Marathon Staffing Group, Inc. Are there any questions on this item?

Governor: I have no questions. Do I have a motion for approval?

Secretary of State: Motion to approve.

Governor: All those in favor? Motion passes unanimously.

Clerk of the Board: Request 5-B is from the Department of Administration, Purchasing Division. The department requests authority to contract with the former employee to review and update statutes and regulations with the focus on recruitment and retention for the Department of Administration, Division of Human Resource Management. The department intends to contract with the employee from March 20, 2023 through August 21, 2024 on a part-time basis through Manpower. Are there any questions on this item?

Governor: Yes. What is the term of the contract?

Clerk of the Board: This would be through August 21, 2024.

Governor: So that's where I have an issue. I understand the description of the request, but what is the need to have it go through August 2024? I would understand at the end of this calendar year, but the need to go to August 2024 is not understandable for this particular item. If anybody is in the room to justify the item, I'd appreciate your coming to the table.

Mandee Bowsmith: Thank you for the question, sir. For the record, Mandee Bowsmith, Administrator for the Division of Human Resource Management in the Department of Administration. Sir, we asked for the contract term to be as long as it is specifically because we are working on several initiatives that are going to require some high-level human resources expertise. Within the division right now, we have a lot of talent, but it's a lot of younger talent in terms of years of service with the state. Ms. Hassett, in particular, brings a wealth of state experience in the Department of Health and Human Services and the Department of Administration, Division of Human Resource Management, and we are hoping that her expertise will help us with our initiatives going forward, both in undertaking our mandate from Executive Orders 2 and 3 and also to improve retention and recruitment outcomes for our division in addition to the rest of state service. We are, however, if I may suggest, we are amenable to a shorter contract term, if it pleases the Board, and then bringing it back before you, if we believe we require Ms. Hassett's services longer than that.

Governor: If you're amenable, yes, I would approve the term ending date of December 31st. I'll make a motion on agenda item 5-B to approve the request with a contract term ending date of December 31, 2023. But a matter of protocol I'll ask the Board Counsel, do we just bring it back on next meeting with the new contract term or can we make a motion for approval at this time?

Sophia Long: Mr. Governor, whichever your choice is. You can approve it to December 31st and as soon as the contract is signed to December 31st, it will be effective, or if you want to see it again, you can just bring it back.

Governor: We'll approve it here at her recommendation. There is a motion on the floor to approve the request with a contract term end date of December 31, 2023. All those in favor, say aye. The motion passes unanimously.

Moving on to the next item, agenda item 5-C.

Clerk of the Board: Request 5-C is from the Department of Administration, Purchasing Division. The department requests authority to contract with the former employee to provide technical assistance with the management of several federal grants and assist with new discretionary and formula federal grants for the Department of Public Safety. The department intends to contract with the employee from March 15, 2023 through December 31, 2023 on a part-time basis with Manpower. Are there any questions on this item?

Governor: I have a question. I'm not familiar with Mr. Kirby but is it my understanding his term of service with the state was in a different department? Is there somebody to speak to this agenda item?

Victoria Hauan: Good morning. Victoria Hauan, Administrator of the Office of Criminal Justice Assistance. Thank you for asking about this contract. Yes, Mr. Kirby worked for the Department of Health and Human Services, Public and Behavioral Health. We are the Office of Criminal Justice Assistance with the Department of Public Safety and we were successful in bringing in additional federal grants, so we need additional manpower to assist with managing the grants. The main one that is the largest right now is \$3 million and it focuses on health and it's for the Statewide Crisis Intervention Program grant, which addresses gun violence and mental health. Mr. Kirby had previously applied with our agency for a Grants and Projects Analyst position. So, we would like to bring him on board with his additional experience in this area.

Governor: Thank you, Victoria. I appreciate that description and it seems like it fits into the description of the grant. So I'll move for approval of item 5-C. All those in favor, say aye. The motion passes unanimously.

Moving on to item 5-D.

Clerk of the Board: Request 5-D from the Department of Administration, Purchasing Division requests authority to contract with the former employee to assist with agency administrative and fiscal functions for the Department of Health and Human Services, Division of Child and Family Services. The department intends to contract with the employee from April 5, 2023 through June 30, 2024 on a part-time basis through Marathon Staffing Group Inc. Are there any questions on this item?

Governor: Yes. The term of the contract, I understand, is through June 2024. My concern being similar to the previous item with the June 2024 versus, a term ending December 31, 2023.

Clerk of the Board: We have someone here from the agency.

Heather Bugg: Yes, for the record, my name is Heather Bugg, Administrative Services Officer for the division. This was requested in relation to American Rescue Plan Act (ARPA) funds and the contracting work that relates to the children's behavioral health initiatives. It was requested through that the state fiscal year 2024 when the ARPA funding expires.

Governor: So, it's based on the ARPA funding schedule.

Heather Bugg: Yes.

Governor: Thank you. I'll move for approval. All those in favor, say aye. The motion passes unanimously.

Moving on to agenda item 5-E.

Clerk of the Board: Request 5-E is from the Department of Administration, Purchasing Division. The department requests authority to contract with the former employee to assist with grant-related job setup and maintenance and provide support with audit reporting. The department intends to contract with the employee from March 20, 2023 through December 31, 2024 on a part-time basis with Marathon Staffing Group. Are there any questions on this item?

Governor: Yes. One question on this one similar to the previous ones. The contract term is through December 2024, but I understand it's grant related. Is that the length of the grant, or no?

James Smack: Thank you, Governor, for that question. For the record, James Smack, Chief Deputy Controller. Yes, the contract is funded by ARPA funds, so it is grant related, and the contract is coinciding with my reporting schedule as much as anything for grant reporting and federal reporting for the single audit.

Governor: Are there any other questions on this item?

Secretary of State: No, sir.

Attorney General: None here. Move approval.

Governor: We have a motion. All those in favor, say aye. The motion passes unanimously. Thank you for that description.

Items F through K, I don't have any questions annotated so, I'll take a motion to approve this group. Do the board members have any questions?

Secretary of State: No questions from me, Governor.

Attorney General: Move approval.

Governor: We have a motion for approval for items 5-F through 5-K. All those in favor, say aye. The motion passes unanimously. Thank you.

6. Request Approval of Proposed State Administration Manual Changes (For possible action)

Pursuant to NRS 353.040 the Governor's Finance Office, Budget Division requests modifications to the policies and procedures of the State Board of Examiners adopted and collected in the following chapters of the State Administrative Manual.

1. Revisions subject to the Tort claim payment limits
 - a. SAM Chapter 2905 Authority to Pay Claims

Governor: Moving on to agenda item 6, *Request for Approval of Proposed State Administration Manual Changes*.

Clerk of the Board: Thank you, sir. This request proposes changes to chapter 2905 of the State Administrative Manual to increase the tort claim payment limit to \$200,000 without Board of Examiners' approval to match the current NRS 41.035. Are there any questions on this change?

Secretary of State: I do have a question. Can you just give me a justification for the change?

Clerk of the Board: Yes, currently NRS 41.035 has a limit of \$200,000 without going to the Board and the State Administrative Manual has the limit of \$100,000. So this change creates consistency between state policy and NRS.

Secretary of State: No other questions. Motion to approve.

Governor: All those in favor, say aye. The motion passes unanimously.

7. Approval of Payment to the Secretary of the U.S. Treasury Pursuant to the Cash Management Improvement Act (For possible action)

The State Controller requests approval of a payment to the U.S. Treasury in an amount not to exceed \$120,082 from the General Fund. This is the highest possible liability payment for 2022. The U.S. Treasury is reviewing the report and is expected to have a final liability amount by March 16, 2023. Payment to the U.S. Treasury is required by March 31, 2023.

Governor: Moving on to agenda item 7, *Approval of Payment to the Secretary of the U.S. Treasury Pursuant to the Cash Management Improvement Act*.

Clerk of the Board: Pursuant to Assembly Bill 494 of the 2021 Legislative Session, the State Controller requests approval of a payment to the U.S. Treasury in an amount not to exceed \$120,082 from the General Fund for interests owed under the Cash Management Improvement Act of 1990. This act ensures efficiency and equity between the time that federal funds are drawn and expended with the state incurring an interest liability if it draws funds too early and the federal government incurring liability to the state if the state funds

are used for federal program purposes. The amount of \$120,082 is the highest possible state liability for 2022. Payment to the U.S. Treasury is required by March 31, 2023. Are there any questions on this item?

Secretary of State: No questions from me.

Governor: Motion for approval. All those in favor, say aye. The motion passes.

8. Approval of Proposed Leases (For possible action)

Governor: Moving on to agenda item 8, *Approval of Proposed Leases*.

Clerk of the Board: Please note for the record that lease numbers 2 and 3 from the Department of Administration have been withdrawn. This leaves two leases under agenda item number 8 for approval by the Board. Lease number 1 is a retroactive extension of an existing lease. Are there any questions on these items?

Governor: No questions.

Secretary of State: Motion to approve lease numbers 1 and 4.

Governor: All those in favor, say aye. The motion passes.

9. Approval of Proposed Contracts (For possible action)

Governor: Moving on to agenda item 9, *Approval of Proposed Contracts*.

Clerk of the Board: There are 37 contracts under agenda item number 9 for approval by the Board today. Are there any questions on any of these items?

Governor: I have two questions. In reference to contract number 2, the question on that is, as it's described, this is a new contract for grant management and federal reporting services to the tune of \$3,635,000. In that I don't have the contract, what is the justification for that significant cost? Do we have anybody here to make comment?

Brian Mitchell: Good morning, Governor. Brian Mitchell, Director of the Office of Science (OSIT), Innovation and Technology for the record. Governor, this contract is to help the state manage the significant amount of grant funding that we are receiving for broadband over the next 4 years. So far, those dollar amounts are about \$400 million. We expect to receive an additional \$300 million to \$400 million in total broadband funding. The funding is across four different funding sources. So, there are multiple funding sources within that pot of money and we anticipate managing well over 150 individual grants over the course of between now and December 31, 2026. So, this contract would assist OSIT in developing award agreements and certifications for each funding source, auditing quarterly financial and programmatic grant reports and reimbursement requests and presenting those audit reports to OSIT for review and approval, assisting the state when processing requests for reimbursement based on achievement of construction milestones and other milestones,

assist the state and OSIT with aspects of federal financial reporting and compliance with 2 CFR 200, and finally, assist OSIT prepare and comply with federal audits. So when taken as a percentage of the total awards, while it seems like a large dollar amount, we believe it's commensurate with the total amount of work that is going to be provided.

Governor: Thank you, Brian. Brian, just may I reference or clarification for me, why is it based on 150+ grants? Why is it diversified at that number?

Brian Mitchell: Thank you, Governor, for the question. With the funding that we anticipate receiving, we anticipate making approximately 100 to 150 different awards. Some of those awards will be for separate contracts that the grant managers would be doing, either for construction or for digital equity program.

Governor: Thank you for that clarification.

Then moving on to a second question, and I don't know if this is really a question or not but if we go to contract number 32, Amy and Board Members. It just caught my eye that the contract was over a period of four years, but the request is only \$100,000. Is this the term of the original contract?

Clerk of the Board: Yes, this is the original contract term. This is an increase in the maximum amount.

Governor: Right. I understand. The original amount, \$99,999.96, was under the threshold for approval by the Board.

Clerk of the Board: Yes, with that dollar amount, it was first approved by the Clerk of the Board, then we have this increase in the amount.

Governor: Alright. Do we have a motion for approval of the contracts under this agenda item?

Secretary of State: Motion to approve.

Governor: We have a motion. All those in favor, say aye. The motion passes unanimously.

10. Approval of Proposed Master Service Agreements (For possible action)

Governor: Moving on to agenda item 10, *Approval of Proposed Master Service Agreements*.

Clerk of the Board: Please note for the record the Master Service Agreement number 2 has been withdrawn, leaving one Master Service Agreement under agenda item 10 for approval by the Board today. Are there any questions on this Master Service Agreement?

Governor: No questions. I'll move for approval. All those in favor, say aye. The motion passes unanimously.

11. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$100,000. Per direction from the September 14, 2021 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$99,999). Attached is a list of all applicable approvals for contracts and amendments approved from January 19, 2023 through February 14, 2023.

Governor: Moving on to agenda item 11, *Information Item – Clerk of the Board Contracts*.

Clerk of the Board: There are 24 contracts, over \$10,000 and under the \$100,000 threshold that were approved by the Clerk of the Board between January 19, 2023 through February 14, 2023. This item is informational. Are there any questions on any of these items?

Governor: Yes, I do. I have a question on contract number 10, and it's from the Department of Health and Human Services, to the amount of \$32,940 and the description is professional development databases for employee retention. Why would we have a separate database within a particular department for employee retention? Why wouldn't that be a statewide enterprise system?

Lori Ann Malina-Lovell: Good morning, Governor Lombardo and Members of the Board. My name is Lori Ann Malina-Lovell with the Individuals with Disabilities Education Act (IDEA) office. My program is within Department of Health and Human Services within the Director's Office. Thank you for the question regarding a contract with EBSCO Industries, Inc.

EBSCO provides a research database which will allow access to peer-reviewed general articles so that learners can complete their professional development coursework to achieve their licensure to maintain their positions. This is part of a retention initiative to hold on to the existing personnel and to attract additional personnel.

And so in reference to your question why such a database wouldn't be allowed statewide, the state does have a contract with EBSCO in the state of Nevada's library system. However, the search engines that are under contract with the library are for topics that are more for middle school, high school. So, for our system, we are reaching populations that are birth to 3 for infant and toddlers with disabilities. Using our ARPA grant, we would be able to search for early childhood education general articles, and those would be evidence-informed, again, to help our personnel complete their professional development coursework. We cannot overstate how severe the shortages have been for the early intervention system. So, allowing us to have this tool as a research to complete licensure requirements will help us, again, to retain our personnel and to attract additional personnel.

Governor: So you're saying it's an expansion of existing state system. So it's more defined on early intervention.

Lori Ann Malina-Lovell: Thank you, Governor Lombardo. And we don't consider this option as an expansion. It is a separate tool being used within our system and not a part of the state's library system.

Governor: Will you be hindered when the ARPA grant monies run out or will this continue to operate?

Lori Ann Malina-Lovell: Thank you. The cost is \$32,940 for this three-year subscription. We do have annual formula grant funding that can cover the payment for this in future years.

Governor: Perfect. Thank you for your time.

Lori Ann Malina-Lovell: Thank you.

Governor: Any other question by any Board Members?

Secretary of State: No.

Attorney General: No.

12. Information Item Report

A. Department of Conservation and Natural Resources – Division of State Lands – Fiscal Year 2023, 2nd Quarter

Pursuant to NRS 321.5954, subsection 4, the State Land Registrar is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. This report covers program activities for the period of October 1, 2022 through December 31, 2022.

B. Statewide Quarterly Overtime Report – Fiscal Year 2023, 2nd Quarter

Pursuant to NRS 284.180, the Department of Administration, Division of Human Resource Management must prepare and submit quarterly to the Budget Division of the Office of Finance a report regarding all overtime worked by employees of the Executive Department during the quarter. The Budget Division shall transmit quarterly to the Board of Examiners the report and the analysis of the Budget Division regarding the report. The Budget Division submits the 2nd Quarter Overtime Report and analysis for fiscal year 2023.

Governor: Moving on to agenda item 12 *Information Item Report*.

Clerk of the Board: There are two informational reports under agenda item #12 today. The first report is from the Department of Conservation and Natural Resources, Division of State Lands for fiscal year 2023, second quarter. Pursuant to NRS 321.5954, subsection 4, the State Land Registrar is required to provide the Board of Examiners quarterly report regarding

lands or interest in lands transferred, sold, exchanged or leased under the Tahoe Basin Act program. This report covers program activities for the period of October 1, 2022 through December 31, 2022. Would you like me to go into further details on this report?

Governor: Any questions, any Board Members?

Attorney General: None here.

Secretary of State: I just have a question. Is the pier that is being developed with this additional land, is it a private pier or public pier?

Charlie Donohue: Governor, Members of the Board. Charlie Donohue. I serve as the Administrator for the Division of State Lands. Your question, Mr. Secretary, regarding the coverage that was sold - yes, it's a multi-use pier. It's a private pier.

Governor: Were there any other questions? Moving on.

Clerk of the Board: The second report is a statewide quarterly overtime report for fiscal year 2023, second quarter. Pursuant to NRS 284.180, the Department of Administration, Division of Human Resource Management must prepare and submit quarterly to the Budget Division of the Office of Finance, a report regarding all overtime work by employees of the Executive Department during the quarter. The Budget Division shall transmit quarterly to the Board of Examiners to report on the analysis of the Budget Division regarding the report. The Budget Division submits a second quarter overtime report and analysis for fiscal year 2023. Are there any questions on this item?

Governor: Are there any Board Members that have questions?

Attorney General: Aaron Ford for the record. Just want to be sure I'm not missing something. On the bottom of page 1, it says that the five agencies with the highest dollar amount of overtime and accrued compensatory time for the quarter accounted for 89.6 percent of the total, but it only lists four agencies. Am I missing a fifth somewhere? Am I misunderstanding what's been stated here?

Clerk of the Board: It's a typo, sir, so it should say the top four because the fifth one was so far away.

Attorney General: Very well.

Clerk of the Board: So I will correct that.

Attorney General: Thank you.

Governor: Any other questions?

Secretary of State: No questions.

Governor: Amy, so it is for the total pay for the second quarter of fiscal year 2023. Can you provide a report, not for today's purposes but for personal purposes, of the ongoing cost per quarter so that I'm not just seeing it as a quarter?

Clerk of the Board: Yes, sir. I will send it to all Members of this Board.

Governor: Yes, if you would. Then, associated with it is the percentage of vacancy within each one of those departments.

Clerk of the Board: Yes, will do.

Governor: Thank you. Any other questions for item 12-B?

Secretary of State: No questions.

Governor: Hearing none.

13. Public Comment This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes.

Governor: We'll move on to item 13, *Public Comment*. This is the second opportunity for public comment. Please limit your comments to 3 minutes. Do we have any public comment to the north?

Clerk of the Board: No, sir.

Governor: Any public comment here in the south? We have no public comment to the south. We'll close the public comment.

14. Adjournment

Governor: We'll move to item 14, *Adjournment*. Can I have a motion to adjourn?

Secretary of State: Motion to adjourn.

Governor: All those in favor, say aye? The motion passes. Thank you, everyone. I appreciate your time.